



MAKINGTIME
GALLERY
a makers' place

create • curate • connect

MAKINGTIME GALLERY: A MAKERS' PLACE

EXHIBITION APPLICATIONS

MakingTime Gallery: a makers' place creates connections through ceramics. By providing a dedicated place to showcase ceramics, we support the ceramics community and provide a space for artists and ceramic lovers to connect.

The gallery invites exhibition submissions for group and solo shows from artists and curators. MakingTime Gallery focuses on showcasing ceramics and will preference exhibition applications that feature ceramics.

GALLERY FEATURES

Set in a federation era terrace built in 1919, the gallery retains beautiful period features such as Kauri pine floorboards, and original ceramic tiling on the exterior walls. The large shopfront windows provide great natural light to the interior. As the gallery is located in the heart of Clovelly, close to the beach, shops, cafes and restaurants on Clovelly Road, this shopfront provides great access to the local community.

- 36m² of gallery space
- a large built-in white benchtop 3.4m x 0.65m
- built-in white boxed shelving 4m x 2m
- large display window
- wi-fi
- kitchenette
- toilet
- a large white table top 2.3m x 0.65 cm
- additional furniture available on request

There are two spaces available for hire on a weekly basis:

- Main gallery space - 36m²
- The Shopfront (front window display area) - 1.7m x 2.5m x 0.2m



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GALLERY HIRE RATES

GENERAL RATES

EXHIBITION SPACE	RATE
Main Gallery	1 st week: \$750
	2 nd week: \$650
	3 rd week \$600
The Shopfront	\$175 / week

STUDENT RATE

MakingTime Gallery supports emerging ceramicists with a special rate for the **Main Gallery** to encourage students to apply for exhibitions.

STUDENT RATE	
Main Gallery	\$500 / week

EXHIBITION APPLICATIONS

All exhibition submissions should be made using the online form on the MakingTime Gallery website: www.makingtime.com.au. Please include the following details when submitting exhibition applications:

- Main Contact's name, email, mobile and related website/social media.
- If applying for the Student Rate of the Main Gallery please include details of where you are studying and the email of a teacher who will support your application.
- Your proposal. This should include an exhibition title, your concept, a description of your work, installation ideas, and preferred exhibition dates (500 words maximum).
- Up to 10 image urls – dropbox links, images on websites, or other social media posts.

The MakingTime Gallery team will review all applications received and contact applicants with our decisions. Submitting an application does not guarantee an exhibition. We make our selection based on the quality of the proposal, the current schedule and the curatorial vision for the space.

Please email us at info@makingtime.com.au with questions about applications.

EXHIBITION APPLICATION GUIDELINES

23 Burnie Street, Clovelly NSW 2031

info@makingtime.com.au

@makingtimegallery



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1. Please use our online request form for exhibition applications at www.makingtime.com.au
2. MakingTime Gallery welcomes exhibition proposals for solo and group shows anytime throughout the year.
3. Making an application does not guarantee an exhibition. Our team reviews all applications and makes our selection based on the quality of the proposal, the current schedule and the curatorial vision for the space.
4. Exhibition spaces are available for hire for a minimum of one week. The hire period is from Monday to Sunday. Unless otherwise agreed, installation occurs on a Monday, with take down by the end of day on Sunday.
5. MakingTime Gallery will offer guidance and support installing exhibitions, but artists are responsible for installing/de-installing their exhibitions.
6. Any fixtures for wall works can only be done with MakingTime Gallery's approval and provided it is made good upon departure.
7. Exhibitions will be displayed for agreed periods and installed/de-installed at agreed times & dates.
8. Exhibitors are responsible for:
 - Meeting any publicity, advertising and opening costs associated with the exhibitions.
 - The cost of any damage or theft of the work, and/or the cost of any insurance policy which covers against such damage or theft.
 - A completed exhibition ready for installation at least one day before the exhibition opening.
 - Personnel for installation and removal of the exhibition.
 - Organising any opening event in consultation with MakingTime Gallery.
 - Payment for all costs associated with any opening event.
 - Copyright permission for any material you want to use in your exhibition and to promote your exhibition.
 - Returning exhibition area to original state on the final day of the exhibition hire period.
9. MakingTime Gallery does not insure works in transit, in storage or on exhibition. The Hirers must arrange their own insurance to cover potential damage, loss or theft.
10. Makingtime Gallery will publicise the display on our website at makingtime.com.au, and on our Instagram @makingtimegallery.
11. In order to promote exhibitions, artists must supply at least 1 image and an exhibition description to MakingTime Gallery at least 6 weeks before the exhibition opening date. Artists need to sign a copyright release form to enable their work to be used on the webpage.
12. MakingTime Gallery will promote exhibition details to our mailing list and other networks.
13. MakingTime Gallery will provide, on request, branded templates for room sheets.
14. Exhibitions will only be available for viewing during agreed opening hours.
15. Makingtime Gallery does not act as a vendor in the sale of works. Potential buyers must liaise with the artist.
16. Any works that are purchased during the exhibition are not to be removed until the close of the exhibition.
17. MakingTime Gallery is unable to offer any storage space. All artwork must be removed on the final hire day.

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